

APPENDIX I.
ANNUAL AMENDMENT SCHEDULE

	ACTIVITY	TIMELINE	CUMULATIVE ELAPSED TIME ⁽¹⁾
1	REQUEST FOR A PRE-APPLICATION CONFERENCE	RECEIVED BY THE 4 TH WEDNESDAY OF MAY	0 DAYS
2	PRE-APPLICATION CONFERENCE	HELD NO LATER THAN THE 1 ST WEDNESDAY OF JULY	42 DAYS
3	COMMUNITY WORKSHOP	HELD NO LATER THAN THE 3 RD WEDNESDAY OF AUGUST	84 DAYS
4	APPLICATION SUBMITTAL FOR COMPLETENESS REVIEW	RECEIVED NO LATER THAN THE 4 TH WEDNESDAY OF AUGUST	91 DAYS
5	COMPLETENESS REVIEW	COMPLETED NO LATER THAN THE 4 TH WEDNESDAY OF SEPTEMBER	119 DAYS
6	SUBMITTAL OF ADDITIONAL DATA (if necessary)	RECEIVED BY THE 2 ND WEDNESDAY OF OCTOBER	133 DAYS
7	SUBSTANTIVE REVIEW AND ANALYSIS	COMPLETED NO LATER THAN THE 4 TH WEDNESDAY OF DECEMBER	210 DAYS
8	LOCAL PLANNING AGENCY PUBLIC HEARING	COMPLETED NO LATER THAN THE 2 ND WEDNESDAY OF FEBRUARY	259 DAYS
9	CITY COMMISSION PUBLIC HEARING	SCHEDULED FOR NEXT AVAILABLE CITY COMMISSION AGENDA	

-----SEE NOTE #2 BELOW-----

EXPEDITED STATE REVIEW PROCESS

10	REVIEW AGENCIES' COMMENTS SENT TO THE CITY	COMPLETED NO LATER THAN 30 DAYS AFTER RECEIPT OF PLAN AMENDMENT TRANSMITTAL	
11	LOCAL PLANNING AGENCY FINAL REVIEW AND ACTION, IF NEEDED; CITY COMMISSION SECOND PUBLIC HEARING	COMPLETED NO LATER THAN 180 DAYS AFTER RECEIPT OF REVIEW AGENCIES' COMMENTS	
12	ADOPTION AND SUBMITTAL TO STATE LAND PLANNING AGENCY AND APPLICABLE REVIEW AGENCIES	STATE LAND PLANNING AGENCY DETERMINES COMPLETENESS WITHIN 5 WORKING DAYS AFTER RECEIPT OF ADOPTED AMENDMENT	
13	EFFECTIVE DATE IF NOT CHALLENGED	EFFECTIVE DATE IS 31 DAYS AFTER AMENDMENT IS DETERMINED TO BE COMPLETE	

Administrative Regulation No. 030.A006.0924
 Guidelines for Seeking Amendment to the Sarasota City Plan

STATE COORDINATED REVIEW PROCESS

14	REVIEW AGENCIES' OBJECTIONS, RECOMMENDATIONS, AND COMMENTS SENT TO THE CITY	COMPLETED NO LATER THAN 60 DAYS AFTER RECEIPT OF PLAN AMENDMENT TRANSMITTAL
15	LOCAL PLANNING AGENCY FINAL REVIEW AND ACTION, IF NEEDED; CITY COMMISSION SECOND PUBLIC HEARING	COMPLETED NO LATER THAN 180 DAYS AFTER RECEIPT OF REVIEW AGENCIES' COMMENTS
16	ADOPTION AND SUBMITTAL TO STATE LAND PLANNING AGENCY AND APPLICABLE REVIEW AGENCIES	STATE LAND PLANNING AGENCY DETERMINES COMPLETENESS WITHIN 5 WORKING DAYS AND ISSUES A COMPLIANCE DETERMINATION WITHIN 45 DAYS
17	EFFECTIVE DATE IF NOT CHALLENGED	ADOPTED PLAN AMENDMENT GOES INTO EFFECT PURSUANT TO THE STATE LAND PLANNING AGENCY'S NOTICE OF INTENT

TABLE NOTES:

- (1) Values found under the "Cumulative Elapsed Time" column are approximate and will vary with changing calendar years or scheduling adjustments.
- (2) Comprehensive plan amendments that qualify as small-scale development amendments are processed through step #9 only and are not required to be reviewed by the State Land Planning Agency.

Comprehensive plan amendments requiring State Land Planning Agency review are processed through either the Expedited State Review Process or the State Coordinated Review Process.